

**Bylaws of the  
Florida Thoroughbred Breeders' Association, Inc.  
d/b/a the Florida Thoroughbred Breeders' and Owners' Association**

**ARTICLE I  
Charter**

These Bylaws are altered and amended if found to be in conflict with provisions in the Articles of Incorporation.

**ARTICLE II  
Offices**

The principal office of the Corporation, hereinafter referred to as the "Association", in the State of Florida shall be located in the building owned by the Florida Thoroughbred Breeders' Association, Inc., in Marion County at 801 SW 60<sup>th</sup> Avenue, Ocala, Florida 34474. The Association may have such other offices, either within or without the State of Florida, as the Board of Directors may determine or as the affairs of the Association may require from time to time.

**ARTICLE III  
Members**

**Section 1.** (a) Membership in the Association shall be of four classes: Regular, Associate, Honorary, and Corporate Sponsor. A person engaged in the breeding or racing of Thoroughbred horses in the State of Florida, who owns a broodmare, stallion or racehorse (or a part thereof) domiciled in the State of Florida, and who is interested in the aims and purposes of the Association shall be eligible to become a Regular member. A person interested in the objectives of the Association and who desires to have limited use of the facilities of the Association shall be eligible to become an Associate member. A person may be awarded an Honorary membership by the Board of Directors whenever the Board deems such person deserving and the honor warranted. A business entity or company may become a Corporate Sponsor upon terms specified by the Board of Directors.

(b) Only Regular members in good standing shall be authorized to serve or stand for election as an Executive Officer or Director, to participate as a member in annual or special meetings of the membership, or to serve as a member on Association committees. A Regular member is considered to be in good standing if all of the member's dues, assessments, and obligations to the Association have been paid in full, and the member does not otherwise stand suspended or expelled.

**Section 2.** Any person eligible for Membership may become a Member by submitting to the Association a completed application for Membership and a year's dues, as prescribed by the Board of Directors.

**Section 3.** The Board of Directors may, by a three-quarters (3/4) vote of the Directors present at a meeting of the Board held to consider a complaint against any member, after due notice to the member, expel or suspend the member for conduct determined by the Board to be contrary to the best interests of the Association or its objectives. Conduct contrary to the best interests of the Association or its objectives shall include, but not be limited to, any conduct deemed to be illegal, unethical, or unsportsmanlike; any action tending to diminish or undermine the Association's effectiveness in fulfilling its objectives or statutory duties; any dissemination of false and/or factually unsupported statements that would tend to harm the reputation of the Association; any action violating or subverting the Bylaws of the Association; any misuse or abuse of the records of the Association; or any conduct tending to foster hostility toward the Association, its officers, directors, employees, or agents.

The member complained of shall be accorded a fair hearing before the Board, which may appoint a grievance committee to receive complaints referred by the Board, investigate them, and report to the Board with or without recommendations. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 4.** Each Regular member shall be entitled to one (1) vote on each matter submitted to a vote of the members.

**Section 5.** Membership in this Association is not transferable or assignable. However, a spouse of a member may be entitled to register Florida-Bred foals for the same fee which applies to a member.

**Section 6.** An Annual meeting of the Regular members shall be held each year in October, with at least thirty (30) days written notice provided to each Regular member. The place and time of the meeting, as determined by the Board of Directors, shall be stated in the notice. The notice shall be accompanied by an agenda for the meeting, as established by the Board of Directors. The primary purposes of the Annual meeting will generally be to update the members on recent industry and Association developments and to announce the result of Director elections.

**Section 7.** Special meetings of the Regular members may be called only by the President or by not less than two-thirds (2/3) of the present Board of Directors, with at least ten (10) days written notice provided to each Regular member. The place and time of the meeting, as determined by the Board of Directors, shall be stated in the notice. The notice shall be accompanied by an agenda for the meeting, as established by the Board of Directors.

#### **ARTICLE IV** **Directors**

**Section 1.** The affairs of the Association are to be carried on by a Board of Directors, which shall consist of not less than nine (9) or more than fifteen (15) members.

The specific number of Directors shall be designated by the Board, but no reduction in this number may prematurely end the term of a serving Director. The President of the Association shall preside at all Board meetings, with the First Vice President or Second Vice President respectively to preside in the President's absence.

**Section 2.** Vacancies occurring in the membership of the Board shall be filled by the Board of Directors, the successor Director to serve the remaining term of the Director he has replaced, after which the successor Director may additionally serve no more than two consecutive, three-year terms on the Board

**Section 3.** The Annual meeting of the Board of Directors shall be held without other notice than this Bylaw immediately after the Annual meeting of Regular members.

**Section 4.** The Board of Directors shall have at least four (4) meetings annually, as set by the President, upon ten (10) days written notice to each member of the Board.

**Section 5.** Special meetings of the Board of Directors may be called by or at the request of the President, a Vice President, or two-thirds (2/3) of the Directors, on five (5) days written notice to each member of the Board, with the notice to state the purpose or purposes for which the Special meeting is called.

**Section 6.** The Board of Directors shall have the power to elect or appoint all necessary officers and committees; to employ those persons deemed necessary to accomplish the Association's purposes; to require any of them to give such bond for the faithful discharge of their duties as may be deemed wise; to fix employee compensation; to prescribe the duties of officers and employees; to dismiss any employee or appointed officer; and generally to oversee the activities of all officers and employees of the Association.

**Section 7.** At any regular or special meeting of the Board of Directors designated for such participation by the President, any or all Directors may participate in the meeting by, and the meeting may be conducted through the use of, any means of communication by which all Directors participating may simultaneously hear each other during the meeting. A Director participating in a meeting by this means is deemed to be present in person at the meeting.

**Section 8.** When the Board of Directors is preparing to authorize, approve, or ratify a contemplated contract or other transaction between the Association and one or more of its directors or any business entity in which one or more of its directors are officers or directors or have a financial interest, those directors shall disclose the fact of such relationship or interest to the Board prior to any Board action. If this required disclosure is not made, the contract or transaction may be rendered void or voidable pursuant to section 617.0832, Florida Statutes.

**Section 9.** During a Director's term, neither the Director nor the Director's spouse may become an officer, director, or employee of, or serve in a managerial or governance capacity with, whether compensated or uncompensated, any thoroughbred track or any thoroughbred industry organization if such position might reasonably be expected to place that individual in a conflict of interest or to undermine the individual's independence in serving as a Director, provided that this prohibition may be waived by a two-thirds (2/3) vote of the Directors present at a meeting of the Board if deemed in the best interests of the Association. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 10.** The Board of Directors may, by a three-quarters (3/4) vote of the Directors present at a meeting of the Board held to consider a complaint against any director, after due notice to the director, suspend or remove the director from office for conduct determined by the Board to be contrary to the best interests of the Association or its objectives, or for conduct determined by the Board to be in violation of the Code of Ethics for Directors duly adopted by the Board. A Director may not be removed from office in any other manner.

The director complained of shall be accorded a fair hearing before the Board, which may appoint a grievance committee to receive complaints, investigate them, and report to the Board with or without recommendations. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 11.** Directors shall receive no compensation from the Association for their service as directors. However, the Association may reimburse directors for reasonable expenses they incur in the performance of their duties as directors.

## **ARTICLE V**

### **Officers**

**Section 1.** The Executive Officers of the Association shall be President, First Vice President, Second Vice President, Secretary, and Treasurer, each of whom must be a Director.

**Section 2.** The Executive Officers of the Association shall be elected annually by the Board of Directors at the Annual meeting of the Board, with each officer to serve until the next annual meeting of Directors or until the officer's successor shall have been duly elected.

**Section 3.** Removal - Any Executive Officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the Association would be served thereby. An Executive Officer may not be removed from office in any other manner. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 4.** Vacancies - A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors and the successor appointed by the Board shall serve the remainder of the term.

**Section 5.** President - The President shall be the principal executive officer of the Association with general supervision of the business and affairs of the Association. The President shall preside at and may adjourn all Association meetings and may sign, with the Secretary or other proper officer when authorized by the Board of Directors, any instruments which the Board of Directors has authorized to be executed. In general, the President shall perform all duties incidental to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

Meetings of any committee may be called at any time by the President or the chairman of such committees. The President may serve as an ex-officio member on any committee.

All past presidents expressing continued interest in serving the Association will receive notice of the meetings of the Board of Directors and will be invited to participate in such meetings in an advisory capacity. As determined by the President, the immediate past president of the Association may also receive notice of all meetings of the Executive Committee and may be invited to participate in such meetings in an advisory capacity.

**Section 6.** Vice Presidents - In the absence of the President or the President's inability to act, the First Vice President and Second Vice President respectively shall perform the President's duties and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

**Section 7.** Treasurer – The Treasurer shall, in general, perform all duties incidental to the office of Treasurer and such other duties as from time to time may be assigned by the President or by the Board of Directors, with administrative support provided by the Association's staff.

**Section 8.** Secretary - The Secretary shall keep the minutes of the meetings of the members and the Board of Directors, see that all notices are duly given, and in general, perform all duties incidental to the office of Secretary, and such other duties as may from time to time be assigned by the President or by the Board of Directors, with administrative support provided by the Association's staff.

**Section 9.** Executive Vice President – An Executive Vice President may be appointed by the Board of Directors to perform such duties as assigned by the Board of Directors, the President, and the Executive Committee. The Executive Vice President's duties shall generally include the management and direction of the Association's operations; employment and supervision of the necessary persons to staff same; maintaining adequate records of all Florida-Bred foals and stallions based in Florida; and the receipt and proper distribution on behalf of the Association of all breeders' and stallion

incentive awards funds. The Executive Vice President is not required to be a member of the Association. The Board may grant the Executive Vice President the additional title of Chief Executive Officer of the Association.

The Executive Vice President may appoint assistant vice presidents and/or field secretaries to generally perform such duties as may be assigned by the Executive Vice President and to staff any offices needed at the various tracks. Assistant vice presidents and field secretaries shall perform their duties under the supervision and direction of the Executive Vice President.

The Executive Vice President, with the concurrence of the President, may appoint and contract with a general counsel and/or special counsel to represent the Association in legal cases and matters requiring the services of an attorney.

**Section 10.** Chief Financial Officer – A Chief Financial Officer may be appointed by the Board of Directors, in consultation with the Executive Vice President, to perform such duties as assigned by the Board, the President, the Treasurer, or the Executive Vice President. The Chief Financial Officer shall perform these duties under the supervision and direction of the President, the Treasurer, and the Executive Vice President. The Chief Financial Officer is not required to be a member of the Association.

**Section 11.** If required by the Board of Directors, any officer whose duties involve the receipt, custody, or disbursement of funds shall give bond for the faithful discharge of the officer's duties, in such sums and with such sureties as the Board of Directors shall determine.

**Section 12.** If the Executive Committee takes any official action on behalf of the Association in place of the Board of Directors, the Executive Committee shall adopt minutes recording such actions and promptly provide those minutes to the Board of Directors.

## **ARTICLE VI** **Finances**

**Section 1.** All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association, shall be signed by such officer(s) or agent(s) of the Association and in such a manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by two members of the Executive Committee, neither of which may be a recipient of the funds or a creditor under the note or other evidence of indebtedness.

**Section 2.** Deposits - All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies, or other depositories as the Board of Directors may select.

**Section 3.** Gifts - The Board of Directors may accept on behalf of the Association any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the Association.

## **ARTICLE VII** **Certificates of Membership**

The Board of Directors may provide for official documentation evidencing membership in the Association, however, such documentation shall not be intended to be evidence of the issuance of shares of stock or a proprietary interest in the Association.

## **ARTICLE VIII** **Fiscal Year**

The Fiscal Year of the Association shall be established by the Board of Directors.

## **ARTICLE IX** **Annual Dues**

**Section 1.** An initiation fee for Regular and Associate members, in addition to annual dues, may be established by the Board of Directors, subject to periodic evaluation and adjustment. There shall be no initiation fee for Honorary Memberships and for Corporate Sponsors.

**Section 2.** Dues shall be paid annually, for the calendar year. The annual dues for each Regular and Associate member shall be established by the Board of Directors, subject to periodic evaluation and adjustment. If dues for a renewing member are not received by the announced annual deadline, the renewing member may be subject to a delinquency fee or new initiation fee, as established by the Board. Corporate sponsorship dues shall be set in each instance by the Board of Directors.

## **ARTICLE X** **Florida-Breds**

**Section 1.** (a) Only a Thoroughbred horse foaled in the State of Florida may be registered with the Association as a Florida-Bred.

(b) Any owner or breeder of a Thoroughbred horse foaled in the State of Florida may appeal to the Board of Directors of the Association to adjudicate any matters pertaining to registration. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 2.** (a) To register a Thoroughbred horse with the Association as a Florida-Bred, applicants must submit to the Association the following:

1. A completed and signed official application form available from the Association for each horse to be registered; and

2. A check in payment of registration fees in accordance with the schedule established pursuant to Section 3.

(b) Upon receipt and verification of this material, the horse may be registered in the Florida Foal Book, and the Association certificate or seal affixed to its Jockey Club Certificate thereby attesting that the horse is a registered Florida-Bred, and, therefore, entitled to enter Florida-Bred races and other races for Florida-Breds.

(c) Only the breeder of record as shown on the Jockey Club Certificate, the owner of the horse, or their respective agents, may apply to register a Thoroughbred horse as a Florida-Bred. Such application generally must be delivered to the Association or postmarked on or before December 31 of the horse's yearling year, accompanied by the associated registration fee. The fee schedule established pursuant to Section 3 may allow for the acceptance of registration applications at a later date, but, for purposes of qualifying for Breeders' Awards, such an application from the breeder of record will be accepted only if the breeder of record is also the owner of the horse at the time of application.

(d) The breeder of record as shown on the Jockey Club Certificate of a registered Florida-Bred shall be eligible for Breeders' Awards under the Association's annual awards plan submitted and approved pursuant to section 550.26165, Florida Statutes, if the Florida-Bred is registered with the Association when the subject race takes place. The owner of a registered Florida-Bred shall be eligible for Owners' Awards under section 550.2625(6), Florida Statutes, if the Florida-Bred is registered with the Association when the subject race takes place.

(e) The Association shall encourage breeders of record, as distinguished by Jockey Club Certificates, to register their foals as Florida-Breds, in that it is they who benefit from Breeders' Awards when earned.

**Section 3.** As the officially designated registration agent for Florida-Breds, the Association shall charge a reasonable fee for its services. The registration fee shall be established by the Board of Directors, subject to periodic evaluation and adjustment. This fee may vary based upon the timing of the Association's receipt of the fee, the age of the Florida-Bred horse at the time of registration, and the breeder's membership in the Association. The fees shall be published in a fee schedule made available to the Membership.

**Section 4.** (a) To register a Florida-based stallion with the Association and in order to qualify said stallion based in Florida to receive a Stallion Award, applicants for the registration of said stallion must submit to the Association the following:



1. A completed and signed official application form available from the Association for each stallion to be registered; and

2. A check in payment of registration fees in accordance with the schedule established pursuant to Section 3.

(b) Upon receipt and verification of the material, a stallion may be registered in the Florida Stallion Register as a stallion permanently standing in the State of Florida and the owner or owners of said stallion shall be eligible for Stallion Awards under the Association's annual awards plan submitted and approved pursuant to section 550.26165, Florida Statutes, for such registered Florida-Bred foals that said stallion sired if the stallion is registered with the Association when the subject race takes place.

(c) As the officially designated registration agent for Florida-based stallions, the Association shall charge a reasonable fee for its services. The initial fee for registering a stallion shall be established by the Board of Directors, subject to periodic evaluation and adjustment. An annual renewal fee may be required by the Board of Directors in order to maintain eligibility for Stallion Awards. The annual renewal fee shall be established by the Board of Directors, subject to periodic evaluation and adjustment. These fees may vary based upon the timing of the Association's receipt of the fee, and the fees shall be published in a fee schedule made available to the Membership.

(d) In order for an owner of the sire of a registered Florida-Bred horse to be eligible to receive a Stallion Award, the stallion must have been registered with the Association, the breeding of the registered Florida-Bred horse must have occurred in this state, and the stallion must be standing permanently in this state during the period of time between February 1 and June 15 of each year or, if the stallion is dead, must have stood permanently in this state for a period of not less than one (1) year immediately prior to its death. The removal of a stallion from this state during the period of time between February 1 and June 15 of any year for any reason, other than exclusively for prescribed medical treatment, as approved by the Association, renders the owner or owners of the stallion ineligible to receive a stallion award under any circumstances for offspring sired prior to removal; however, if a removed stallion is returned to this state, all offspring sired subsequent to the return make the owner or owners of the stallion eligible for the Stallion Award, but only for those offspring sired subsequent to such return to this state.

(e) The Association shall maintain complete records showing the date the stallion arrived in this state for the first time, whether or not the stallion remained in the state permanently, the location of the stallion, and whether the stallion is still standing in this state.

(f) The Association will encourage all owners or syndicate managers of Florida-based stallions to register said stallions with the Association.

**Section 5.** The Association shall keep a full record showing all awards earned, received, and distributed. For administering the payment of awards and for general promotion of the industry, the Association may deduct, in accordance with state law, up to ten percent (10%) of the funds received from pari-mutuel permitholders and other sources for such awards.

## **ARTICLE XI** **Amendments to Bylaws**

These Bylaws may be altered, amended or repealed, and new Bylaws may be adopted, by a majority vote of the Directors present at a meeting of the Board of Directors. These Bylaws may be amended in no other manner, except that any amendment to Article III, Section 2, which pursuant to Article IV of the Articles of Incorporation may be amended only by the membership, must be first proposed by the Board of Directors and submitted to a vote of the membership at an Annual or Special meeting.

## **ARTICLE XII** **Elections/Voting**

**Section 1.** (a) Self-Nomination: At least 120 days prior to the Annual meeting of the Membership, the Association shall provide, upon request by any Regular member in good standing who wishes to qualify as a candidate, an application form adopted for this purpose by the Board of Directors. The application form shall include a petition to be signed by at least twenty-five (25) Regular members in good standing indicating their support for the applicant's candidacy. To qualify as a candidate for placement on the ballot, a fully and accurately completed application must be received by the Association no later than 90 days prior to the Annual meeting.

(b) Nomination by the Board of Directors: In addition, at least sixty (60) days prior to the Annual meeting of the Membership, the Board of Directors shall nominate at least one (1) Regular member as a candidate for each three-year term on the Board to be filled, any of whom may also be applicants seeking to qualify as a candidate under paragraph (a).

(c) No Regular member may be nominated or qualified as a candidate or appear on the ballot if that candidate or the candidate's spouse is an officer, director, or employee of, or serves in a managerial or governance capacity with, whether compensated or uncompensated, any thoroughbred track or any thoroughbred industry organization if such position might reasonably be expected to place that candidate in a conflict of interest or to undermine the candidate's independence in serving as a Director, provided that this prohibition may be waived by a two-thirds (2/3) vote of the Directors present at a meeting of the Board if deemed in the best interests of the Association. The Board's determination shall be final and shall not be subject to appeal or further review.

**Section 2.** All voting shall be non-cumulative and be by secret ballot in all elections of Directors and the results shall be ascertained by the external election teller under

contract with the Association for this purpose and declared by the presiding officer of the meeting. The candidates securing a plurality of votes cast shall be elected to serve the term of office until successors have been duly elected, i.e., where there are five (5) Directors to be elected in a group, the five (5) candidates with the largest pluralities of the votes cast shall be elected, regardless of whether the number of votes cast for a particular candidate or the number of ballots submitted equal or exceed the equivalent of a quorum for purposes of a membership meeting. If a winning candidate declines to assume the office of Director or is not a Regular member of the Association in good standing when elected, then a vacancy in office is created pursuant to Article IV, Section 2. In the event that a tie vote prevents the election of a candidate to each of the three-year terms on the Board to be filled, the Board shall fill such open position(s) from among the tied candidates.

**Section 3.** (a) At least thirty (30) days prior to the Annual Meeting of the Membership, the Association shall provide the following to each Regular member who is entitled to vote, pursuant to the member's contact information on file with the Association:

1. Notice and agenda of the meeting. The agenda shall state any questions or amendments to the Association's Articles of Incorporation or Bylaws being put to a vote of the Membership at the meeting by the Board of Directors.

2. A ballot with the printed name and membership number of the Regular member entitled to vote. The ballot will list all candidates for election to the Board of Directors properly nominated or qualified pursuant to Section 1. The ballot may set forth such other information on the candidates as deemed desirable by the Board. The ballot shall permit each Regular member to vote for the director candidates of their choice.

(b) The ballot shall be signed by the member and returned to the election teller appointed by the President in the form and manner specified on the ballot.

(c) The close of voting shall occur upon the presiding officer calling the Annual meeting to order. Each ballot that is signed in a manner reasonably sufficient to identify the person as a Regular member entitled to vote, and that is received by the election teller at its designated office no later than 5 p.m. on the business day prior to the Annual meeting or that is hand-delivered to the election teller at the Annual meeting prior to the close of voting, shall have the date and time of receipt noted thereon. A member may submit only one ballot. If more than one ballot is submitted by a member, then none of the ballots from that member shall be considered valid. The election teller may, at the Annual meeting and/or at any time prior to the Annual meeting, count the votes cast on valid ballots received, but the election teller may not disclose any vote tally until the close of voting and until all votes on valid ballots have been counted.

(d) A ballot shall not be considered valid and shall not be counted if it is marked so as to indicate a vote for a greater number of director candidates than there are three-year terms on the Board of Directors to be filled.

(e) If there is only one candidate nominated for each of the three-year terms on the Board to be filled, then no balloting shall be conducted and those candidates shall be deemed elected to office upon the presiding officer calling the Annual meeting to order.

**Section 4.** Upon the request of a Regular member received prior to the close of voting, the member shall be provided with a duplicate ballot if the member has not previously submitted a ballot to the election teller. It shall be the duty of the President to direct responsible personnel to deliver ballots and any accompanying material as provided herein.

**Section 5.** To be entitled to vote, all of a Regular member's dues, assessments and obligations to the Association must be paid in full as of the date forty-five (45) days prior to the Annual or Special meeting in question, and the member must not otherwise stand suspended or expelled as of the close of voting.

**Section 6.** (a) After being counted, all ballots and tally sheets shall be sealed and retained in the custody of the election teller for a period of not less than thirty (30) days after the close of voting, or, in the event of an election challenge submitted pursuant to Section 7, until the final determination of the Board of Directors.

(b) A Regular member in good standing shall have the right to review ballots and tally sheets, but only if all information that would identify an individual voter is redacted by the election teller. A member shall exercise this right by submitting a written request to the election teller, which must be received by the election teller, during normal business hours, no later than 4:30 p.m. local time on the date seven (7) days after the close of voting in the election at issue. The election teller shall schedule the review of the redacted ballots and tally sheets at its offices at a reasonably convenient date and time, with such review set to take place within fourteen (14) days of receiving the request. The costs of redaction and all other costs incident to the review, including any associated fees for the election teller, shall be borne by the requesting Regular member and must be remitted prior to commencement of the redaction process.

**Section 7.** Any challenge to an election shall be submitted by a Regular member in a written petition to the Board of Directors. The petition shall contain a complete and definite statement of the facts and alleged violations forming the basis of the challenge. The petition must be received by the Board, during normal business hours, no later than 4:30 p.m. local time on the date twenty-eight (28) days after the close of voting in the election at issue. Any Director whose term in office could be affected by the challenge shall be recused from any proceedings related thereto, but the Director's service shall otherwise continue unaffected while the challenge is pending before the Board. The Board of Directors shall review the matter and, in the event the Board determines that one or more of the alleged violations have merit and likely affected the outcome of the election, the Board will direct the conduct of a new election, in whole or in part, as quickly as practical. The Board's determination shall be final and shall not be subject to appeal or further review.

**ARTICLE XIII**  
**General Provisions**

Whenever these Bylaws call for notice to a person, such notice shall be in writing. Whenever these Bylaws call for a notice or other materials to be provided to a person, such notice or materials may be distributed in any manner recognized in chapter 617, Florida Statutes. All members are responsible for keeping current contact information on file with the Association, including a current mailing address, telephone number, and, if available, facsimile number and electronic mail address.